



CHANGE OF MAJOR/SUPPORT FORM

INSTRUCTIONS for STUDENTS:

1. Log into **IOL** and choose the **Academic Evaluation** link. From there, see the “What if I changed my program of study” tool to see how your requirements would change. This is a good planning tool to help you prepare.
2. You **MUST** meet with an Advisor. Some majors have special eligibility requirements (i.e. Nursing, Music, and Psychology). The Advising Office will help you determine the best course of action based on your request.
3. Your graduation date **MUST** be reviewed and updated when a change of major is approved. Length of time to graduation may be impacted by a change of major or adding/dropping a support.
4. If this change requires a change of Advisor, you **MUST** meet with the new Advisor before registering for the next semester.
5. Complete the request form below. You are responsible for sending this form to the Registrar’s Office for processing.
6. A staff member from the Registrar’s Office will email you when the change of major/support has been processed. Once complete, you can view your new academic requirements in IOL.

Student ID: _____ Name: _____

Current Information:

Current Program code (found on IOL/ Academic Evaluation): _____ / _____ / _____ / _____
Major Major Support Support

Catalog Year: (found on IOL/ Academic Evaluation): _____ / _____
Month Year

Anticipated Graduation Date(found on IOL/ Academic Evaluation): _____

Specialization (pre-health, etc.): _____

New Information:

New Program code: _____ / _____ / _____ / _____
Major Major Support Support

Catalog Year: (found on IOL/ Academic Evaluation): _____ / _____
Month Year

Anticipated Graduation Date: _____

Specialization (pre-health, etc.): _____

Advisor: _____

Advisor(s): Please add any additional comments about this change:

 Student Signature (not required if sending via Alverno email) Date

 Advisor Signature (can be electronic) Date

Office Use Only

_____ Admit Status

_____ EVAL

_____ TR Credits

_____ STRK

_____ Email